



4th BOROBUDUR INTERNATIONAL SYMPOSIUM 2022 ONLINE Q&A FORUM GUIDELINES

Virtual Conference by *Konfrenzi* December 21, 2022



Organized by:



ONLINE Q&A FORUM Discussion Guidelines

DISKUSI DARING Petunjuk Diskusi

ONLINE Q&A FORUM

Online Q&A Forum aims to:

- * Sharing research findings,
- Getting feedback of the research findings from the other members, and
- Building a network with other colleagues in the same area of research.
- 1 The discussion will be held through online Q&A Forum *Confgate.*
- 2 Q&A Forum will be held for 2 hours.
- 3 List of videos sorted by the topic
- 4 In the Q&A Forum, all presenters are **given 1 hour** to ask a question or provide feedback to **3-5 another presenter** (free to choose videos based on preferences or study areas).
- 5 Presenters who are given feedback and questions have the opportunity to provide answers for **the next 1 hour**.
- 6 Giving feedback and questions must be documented (screenshots, photos or other forms) and sent through the form https://unimma.link/QnA4thBIS2022

DISKUSI DARING

Diskusi Daring bertujuan untuk:

- 🚸 Berbagi hasil penelitian,
- Mendapatkan umpan balik dari penelitian yang telah dilakukan, dan
- Membangun jejaring dengan kolega yang memiliki bidang kajian yang sama.
- 1 Diskusi dilaksanakan melalui Forum online dalam Confgate.
- 2 Q&A Forum dilaksanakan selama 2 jam.
- 3 Daftar video diurutkan berdasarkan bidang ilmu
- 4 Dalam Q&A Forum, seluruh presenter diberikan waktu selama 1 jam untuk bertanya atau memberikan tanggapan kepada 3-5 presenter lain (bebas memilih video sesuai preferensi dan bidang ilmu).
- 5 Presenter yang diberikan feedback maupun pertanyaan berkesempatan untuk memberikan jawaban selama 1 jam berikutnya.
- 6 Pemberian feedback dan pertanyaan wajib untuk didokumentasikan (screenshot, foto atau bentuk lain) dan dikirimkan melalui formulir https://unimma.link/QnA4thBIS2022









USER MANUAL ONLINE Q&A FORUM (ASK NEW QUESTION)

1. Login into your account and kindly click 'Online Q&A Forum' (Masuk ke akun Anda dan klik 'Online Q&A Forum')

2. To ask a question or giving a feedback, click 'Ask New Question' (Untuk mengajukan pertanyaan atau feedback, klik 'Ask New Question')











3. You can select the video that you want to watch and you can give a question or feedback by clicking 'Q&A Forum' (Anda dapat memilih video yang ingin Anda tonton dan Anda dapat memberikan pertanyaan atau masukan dengan mengklik 'Q&A Forum')

4. You can write down the questions or feedback in 'your question' column with a limit of 2000 characters. when finished, click 'Submit New Question'

(Anda dapat menuliskan pertanyaan atau umpan balik di kolom 'Your Question' dengan batas 2000 karakter. Jika sudah selesai, klik 'Submit New Question')

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USER MANUAL ONLINE Q&A FORUM (ANSWER QUESTION OR RESPONDS TO FEEDBACK)

1. Back into 'Online Q&A Forum' and kindly click 'My Q&A' (Kembali ke 'Online Q&A Forum' dan klik 'My Q&A')

2. Click 'View Conversation' (Klik 'View Conversation')







3. You can write down your answer on '*Your Reply*' column with a limit of 2000 characters. When finished, kindly click '*Submit Reply*'

(Anda dapat menuliskan jawaban Anda pada kolom 'Your Reply' dengan batas 2000 karakter, jika selesai, klik 'Submit Reply')

4. After you answer the questions or respond to feedback from another participant, it will look like the figure.

(Setelah Anda menjawab pertanyaan atau menanggapi umpan balik dari peserta lain, maka tampilannya akan seperti pada gambar)

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- 5. You can see documentation of your questions and responses on the 'My Q&A' menu (Anda dapat melihat dokumentasi pertanyaan dan tanggapan anda pada menu My Q&A)
- 6. In the last stage, you are required to record your Q&A activity through screenshots, photos or other forms uploaded to <u>https://unimma.link/QnA4thBIS2022</u>

(Pada tahap terakhir, anda diwajibkan untuk mendokumentasikan aktifitas Q&A anda melalui screenshot, foto atau bentuk lain yang diunggah ke dalam google form dengan tautan https://unimma.link/QnA4thBIS2022)



Presenters' Records in the 4th BIS 2022 (Q&A Forum)

This form is used to upload proof of presenters' participation in the Online Q&A Forum of the 4th BIS 2022. Presenters who have filled out this form can download the certificate in the confbrite system for a maximum of 2×24 hours. The presenter simply attaches a screenshot of the question and the answer in the "Online Q&A Forum" confbrite menu.

(Formulir ini digunakan untuk mengunggah bukti partisipasi presenter dalam Online Q&A Forum 4th BIS 2022. Presenter yang sudah mengisi formulir ini dapat mengunduh sertifikat di sistem confbrite maksimal 2 x 24 jam. Presenter cukup melampirkan screenshot pertanyaan (question) yang diajukan dan jawaban (answer) di menu "Online Q&A Forum" confbrite)









See our Tutorial on YouTube:

Ard Borobudur International symposium Tonton di Value

How to create YouTube account and to embed in Conference System

How to write Question and Answer in Conference System



https://www.youtube.com/watch?v=o9FYjouPFgk

